

Minutes of General Committee Meeting held on 29th November 2006 at 7.30 pm in the clubhouse.

Present:

Chris Howe, Sue Prattley, Arron Twamley, Bob Ashby, Karen Gosford (KH), Selina Ramm, Kay Gorbold (KG), David Newton, Robin Kemp.

Observers: Jane Houchin and Jeremy Gorbold.

1. Apologies for absence:

Russ Canning, Chris Burrows, Richard Beardsley, Mark Smithson, Geoff Worrall, Philip Cresswell, Jane Middis and Bill Proctor (WP).

2. Approval of minutes of the last meeting:

The minutes were proposed to be a true record by AT and seconded by CH. Motion carried.

3. Election to Fill Ordinary Director vacancy

Robin Kemp and the observers were not present for this item.

A resume of the email discussions regarding the ordinary Director vacancy was given by CH. Based on the email discussion CH proposed that Robin Kemp be elected. Seconded by BA and carried unanimously.

4. Matters Arising from minutes of last meeting/Action List:

Painting mark numbers on the walls and adding a pontoon to F1 - discussions still ongoing.

Member with demetia - WP has spoken to Debbie Blatchford (RYA Sailability) and her recommendation is to discuss the issue with the family.

Employee pensions - WP has requested information from Abbey.

Paternity leave. The statutory requirement is up to 2 weeks taken within 56 days of the birth. The minimum payment is 1 weeks maternity pay. CH proposed that the member of staff was given 2 weeks paternity leave at full pay. The resolution was seconded SP and carried.

CH stated that he had offered Paul Jamieson a temporary job for next year's sailing season. The offer was made based on discussions with Bill, Valerie and Richard. The reasons for the appointment are the reduction in casual instructor hours (and thus costs) and allows the sail training activities to run 7 days per week during the summer. We also have to consider that Richard is likely to be less flexible in the coming year. CH proposed that Paul Jamieson be offered a contract for April to Sept 2007 with a stipulation that he should confirm his acceptance of the offer early in 2007, seconded by BA. Motion carried.

Flags - BA visited Signarama, 3 flags will cost £220 to £270. BA proposed that we purchase 3 flags, DN seconded, motion carried.

Club honours boards - Signarama charged £10 to put 10 names on the Laser board. BA to Liase with JM regarding names to go on the other boards.

5. Sub-committee minutes or reports – matters needing general committee approval:

- **Development:** OSC have now received 3rd quote for refurbishment under the new spec. Both previous quotes received were over the £15k threshold; new quote is at £15k but without some of the spec. e.g. less chairs (only 16 instead of 26). We still need a local firm's quote too.

For architects we had received quotes from 2 companies for the first stage but as they were quite wide apart we asked for stage 2 and 3 quotes as well; Towle Spurring Hardy from Hinksey Hill have been chosen with a quote for £10,650 for 2 phases. Additional fees required will be; £1k for planning application, £1k for building Regs application, £1500 for Health & Safety and £1k for a structural engineer. VAT is also payable on these fees, hence AT of the Development committee proposed they have a budget of £20k for the project. 2nd BA, carried.

Robin then proposed that he should try and negotiate a 30yr lease with Thames Water – 2nd CH, carried.

Action: RK.

- **House:** - only expenditure relates to a broken door that has been mended.

- **Sailing:** - GW had enquired whether the Safety Boat engines will be having an annual service this year, in which case he will organise – the committee agreed and would like GW to acquire quotes for doing a service with the requisite paperwork. The committee also believed that we need to keep a log of which boats are problems and log books should be filled in by Richard Beardsley and GW.

Action: GW to get quotes for engine servicing.

Action: RB/GW to set up maintenance logbooks for all powerboats.

- **Youth:** No report.

- **Windsurfing:** No report.

6. Correspondence/Officers reports:

One letter received from the Environment agency Thame's Clubs inviting us to a meeting that clashed with this committee meeting.

One letter received from Oceanart – to be passed to Richard Beardsley as they do boat logos.

- **Treasurer:** -

ODSSA have now paid their fees and require a receipt.

- **Sail Training:**

Richard Beardsley (RB) submitted the notes appended to these minutes.

CH will talk to RB about about finding money from the club for half of the windsurfing course fees.

Action: CH.

Junior Race Training – the committee's preference is for it to be rescheduled/cancelled if an SI is unavailable.

Youth – the committee were not convinced by the proposal to provide free membership but would like RB to present the case himself when he next attends the meeting.

Health & Safety -

Nothing to report.

7. New members: 4 new members approved.

8. Forthcoming Events: - Affiliates evening on February 5th 2007.

9. Any other business:

Risk Assessments. – BA does a quarterly walk round – should be monthly; CH to talk to RB about risk assessments.

Action: CH.

Proposal by MS for a meeting to discuss commercial aspects of the club – CH to speak to MS.

Aerial Photo – One dating back to the late 1960s offered to the club at a cost of £55 – declined.

New Safety Boat Member – CH to let JM know what the a standard fee is.

Action: CH.

ODSSA fees – DN advised they were now paid and Nigel Vick wants a receipt, also that the charity figures are now filed and we have a bill for part of Tristan to be paid.

Action: PC.

Old Committee boat – CH to establish whether it has been officially sold/bought yet.

Action: CH.

Web site Bed & Breakfast list - Sue to check that all the places listed are still doing B&B.

Action: SP.

Meeting closed at 9.35pm.

Next Meeting at 7.30pm on 25th January 2007.

Sail Training Principals Report

September 2006

Have been running staff training for a holiday company that want to get their staff up to speed for the summer before they go of for the ski season . Sessions aimed at seamanship, spinnaker and CAT plus pre entry Instructor training and intermediate windsurfing.

Windsurfing,

Am still trying to run T15 sessions over the weekends so that we maintain the kids enthusiasm. We were also given a grant of £250 from the on board project which I have to use towards volunteer training. So some windsurf instructor courses for a couple of the helpers . Can we find the money from the club for the other half of the course fee? Starting to sell of the windsurfing Kit that we bought last season and managing to get a reasonable return so far.

Power boats

All working at the moment have just replaced the gear cable on Dory 2

Boats

Laser 3000 sails have been delivered and tested used on this training course.
All club 2000's now sold as are all laser 2's

Junior race training

Missed last 2 weeks as Stuart had to be away and there was some confusion as to a junior being left in charge. Have spoken to all concerned and it was not the case that the junior had been left to run the show he had however turned up on the off chance that a suitable instructor had been found at the 11th hour so he would help out. It is my belief that if the junior race training does not run that the kids should be able to join the club racing.

Windsurf lockers

This has finally been sorted with the exception that board lockers B need most of the doors replacing and the front section rebuilding. Paul and I have made new doors and painted them but need to get the rebuild done still.

Youth

We need to encourage youth and as I have mentioned before we need to ensure that if they are participating in club activity that they are members.

I think that one way to do this would be to offer all children on our windsurfing courses free membership for their first year with their course. This does not cost the club anything and it does mean that once they are in there are more likely to rejoin the next year.

We should further extend this offer to children on the YSTC summer courses as this then allows them to come and join in with our youth race training instead of only being able to go to YSTC pay and play. As a champion club we are supposed to be encouraging youth into the sport, we are getting there with Stuart and the race training but lets give it a boost!

Holidays

I still have most of my holidays to take so will look to do so over the winter

Richard

3